

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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April 6, 2004

FROM: **PATRICK J. MEAD**, Interim Director
Department of Public Works - **Flood Control**

SUBJECT: **AMENDMENT NO. 2 TO AGREEMENT NO. 01-310 WITH CAMP DRESSER &
MCKEE INC.**

RECOMMENDATION: Acting as the governing body of the Flood Control District (District), approve Amendment No. 2 to Agreement No. 01-310 with Camp Dresser & McKee Inc. to increase the agreement amount by \$20,400 to a total of \$375,400 for additional services related to the revision and update of the existing California Stormwater Best Management Practices Handbooks.

BACKGROUND INFORMATION: On May 1, 2001, the Board approved Agreement No. 01-310, in the amount of \$260,000, with Camp Dresser & McKee Inc. In accordance with this agreement, Camp Dresser & McKee Inc. provides consultant services for the updating of the Statewide Best Management Practices Handbooks (Handbooks). The District is acting as the contract administrator for the California Stormwater Quality Task Force (SWQTF), now known as the California Stormwater Quality Association (CASQA), which initiated and approved the update and revision of the Handbooks. The Handbooks have provided excellent guidance to the stormwater community since their publication in March 1993, but were in need of revision and update to remain consistent with current practices, standards, and knowledge gained about the effectiveness of the Best Management Practices. Updated Handbooks are also needed to comply with the requirements of the National Pollutant Discharge Elimination System (NPDES), with the goal of reducing the discharge of pollutants to the maximum extent practicable.

Under the original scope of work, Camp Dresser & McKee Inc. was responsible for two phases of work. Phase I includes development of recommendations for updating the Handbooks following review of the existing Handbooks. Phase II includes preparation of the final updated Handbooks, in addition to a database. Phase II was originally scoped to update and revise three existing Handbooks. However, during Phase I, the consultant calculated that one additional handbook was needed to supplement the three existing Handbooks. This became necessary because of the requirements for New Development/Redevelopment that have been put in the new NPDES permits to several area-wide programs statewide. This recommendation was approved by the Steering Committee, made up of members of the selected members of the SWQTF. At the District's recommendation, the Board approved Amendment No. 1 to this agreement on December 17, 2002, to allow for the revised Scope of Work, increasing the contract amount by \$95,000 to a total of \$355,000.

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The Handbooks were published in April 2003, and have been widely distributed through CASQA hosted workshops, direct sales of hard copies, and via downloads from the Handbooks web site. Users of the Handbooks, the CASQA Best Management Practices Subcommittee, and the authors of the Handbooks have identified a number of editorial and technical changes to the Handbooks that will increase their utility and keep them current with standards of practice. The Scope of Work under this proposed Amendment No. 2 describes the work to be done to review potential changes to the Handbooks, to screen the potential changes for applicability and value, to implement appropriate changes, and to post the changes to the Handbook web site.

The CASQA Steering Committee has approved the Scope of Work and fees, as submitted by Camp Dresser and McKee Inc., to make the changes. Consequently, the District recommends amending this agreement to allow for the revised Scope of Work. The only change is to increase the contract amount by \$20,400 to make the necessary revisions. All other provisions of the agreement will remain the same.

REVIEW AND APPROVAL BY OTHERS: This item was reviewed by Deputy County Counsel Charles S. Scolastico (387-5841) on March 17, 2004, and by the County Administrative Office (Tom Forster, Administrative Analyst, 387-4635) on March 25, 2004.

FINANCIAL IMPACT: The entire cost of this amendment (\$20,400) is funded by members of the California Stormwater Quality Task Force. Therefore there is no financial impact to the District.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this item and concurs with the District's recommendation. The agreement has no financial impact on the District and is necessary to allow for corrections to be made to the Statewide Best Management Practices Handbooks, which are needed to provide guidance to the stormwater community and comply with the requirements of the NPDES program.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Patrick J. Mead, 387-7906